



**Patient Safety Data Analyst
(Various Locations: USA)**

SUMMARY:

This position will assist the Patient Safety Program Managers (PSPM) with administrative, management and daily operations of the program including adherence to established policies and procedures as well as identification of risk reduction strategies from analysis of healthcare information/data relating to the Patient Safety Program (PSP). Tasks include, but are not limited to: collecting, collating, analyzing, and displaying data from event reviews, Root Cause Analysis (RCA), Proactive Risk Assessment, TapRoot, medication and non-medication event reporting, Failure Mode and Effect Analysis (FMEA), NOTAMs, Sentinel Event Alerts and community health issues.

Additionally, responsibilities include but are not limited to:

- Assist PSPMs at the Medical Treatment Facilities (MTFs) in close collaboration with Risk and Quality Managers and perform other related functions in all aspects of the PSP including data analysis.
- Support the MTF PSPM in developing, coordinating, and executing proactive risk assessment plans to identify, reduce, and prevent risk to safe care.
- Assist PSPM in identifying key performance measures directed at risk identification, reduction, and prevention.
- Design, test and develop data collection tools and databases to execute the Patient Safety Program (PSP). Troubleshoot issues related to data sources and data quality. Works closely with Information Systems staff to provide additional support maintaining and administering databases, and defining functional requirements.
- Serve as a Patient Safety (PS) resource for both programmatic and data analysis functions, and confers with all levels of personnel to develop program plans directed at risk identification, reduction, and prevention.
- Design, test and produce standard quantitative and ad-hoc reports from current databases. Aggregates data around key performance measures and assists in transforming data to information for decision-making.
- Assist the MTF/PSPM in designing and maintaining a mechanism for MTF staff to report near miss and actual events using appropriate data analysis tools such as graphs and charts when necessary. Assists in the automation of the reporting process as well.
- Search existing healthcare information sources and research clinical finds for PS relevant issues. Develops and executes mechanisms to translate data for reporting to leadership.
- Educate PSMs on and assist in identification of safety improvement opportunities from data and information sources
- Facilitates RCA teams through to completion of the RCA process and debriefing to the MTF/PSPM
- Participate in The Joint Commission (TJC) and Accreditation Association for Ambulatory Health Care (AAAHC) surveys and health service inspections as defined by their MTFs.
- Analyze completed RCAs at the MTFs for opportunities to improve the RCA process, lessons learned and causal and contributing factors. Makes recommendations to the PSPM for facilitation of future teams. Assists respective MTF/PSPM to develop and use tracking system for RCAs.

- Assist the MTF/PSPM in PS rounds throughout the MTF. Communicates directly with MTF staff to identify opportunities to affect safer care. Encourages PS event reporting throughout the organization.
- Maintain all necessary files and records as deemed appropriate by internal and external policies and/or by the medical law consultant that ensures maximum protection from discoverability.
- Ensure reporting requirements are met for monthly summary reports, RCAs, near miss reporting, and other external agencies.
- Assist in preparing and presenting briefings on the MTF PSP trending.
- Maintain pertinent knowledge through review of current literature and attendance at professional meetings and programs.
- Assists in developing, coordinating, and presenting ongoing PS education in the form of new employee orientation, one-on-one consultations, and in-service training. Also as designated, provides in-service and just-in-time training as indicated and requested.

QUALIFICATIONS:

- Bachelor's degree in healthcare administration, business administration, information systems or equivalent degree programs that include data analysis and statistical analysis
- Familiarity with AAAHC and TJC standards, processes, patient safety initiatives and patient safety goals.
- Knowledge and experience with RCA, PRA and FMEA.
- Advanced proficiency in Microsoft Access, Excel, Visual Basic, and SQL with experience in relational data bases and visual report design tools, and quantitative and qualitative data analytics and data analysis.
- Ability to multi-task, time management experience.
- Effective writing and presentation skills with excellent attention to detail.

LOCATIONS: Biloxi, MS, Dayton, OH, Las Vegas, NV, San Antonio, TX, Sacramento, CA

Submit resume' and salary requirements to

careers@healthcareteamtraining.com

No phone calls will be accepted

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